Guidelines for Events In Cooperation with IACR

August 2015*

1 Introduction

The IACR supports the theory and practice of cryptology and related fields in the interest of its members. For this purpose, the IACR promotes information exchange and dissemination about cryptology and publishes relevant information on its website (`www.iacr.org`). Sponsors of events whose goals are aligned with those of the IACR, such as scientific conferences or workshops, may seek to be held *in cooperation with IACR*, according to the procedure and the criteria described in this document.

2 Criteria

Events organized *in cooperation with IACR*, abbreviated *ICW-IACR*, satisfy the following criteria.

1. The topic and nature of an ICW-IACR event should be aligned with the interests of the IACR and its members, in terms of scope, nature, form, and timing.
2. The intended audience of the event should include IACR members.
3. The IACR lends its name to the event and endorses its goal, but does not assume any organizational, legal, or financial responsibility for the event.
4. An ICW-IACR event should not overlap with or otherwise conflict with an event organized by the IACR; there should not be a negative impact on events organized by the IACR.
5. ICW-IACR events must comply with the IACR's non-discriminatory policy on registration fees (see IACR Guidelines for General Chairs, Section 7.5).
6. The sponsors and/or organizers of an ICW-IACR event should be credible in this technical area.
7. ICW-IACR events should encourage scientific excellence, apply high scientific standards, and respect the principles of scholarly peer review.

*The most recent version of this document can be obtained from `http://www.iacr.org/docs/`.
Editors of this document: Christian Cachin (2014).

8. Commercial events, events with political content, or events involving politically motivated discrimination cannot be ICW-IACR.

9. The IACR publicizes ICW-IACR events prominently to its members and to others.

3 Description

Application process. Sponsors of events who seek the status of *in cooperation with IACR* should read and understand this document, fill in the application document (Section 4), and submit it as described there.

Decision. The authority to decide about ICW-IACR status lies with the President of the IACR or with someone delegated for this role by the President. The decision about granting ICW-IACR status will respect the criteria listed in Section 2

Responsibilities. If the application for ICW-IACR is approved, the IACR and the sponsor agree to the following responsibilities.

IACR will:

- Lend its good name and reputation to the event.
- Promote the event to its members, by listing it prominently in the calendar of events on the IACR web site and in the IACR Newsletter.

The sponsor will:

- Acknowledge IACR's cooperation on all event promotional materials and on the event web site. The proper form of acknowledgement is **In Cooperation with IACR.** When used on the web, this should link to `www.iacr.org`.
- Insert the event in the *Calendar of Events in Cryptology* on the IACR web site, see `www.iacr.org/events/`.
- Distribute IACR membership and conference materials at the event. (Contact the IACR Secretary, `secretary@iacr.org`, to receive these.)
- Provide an event report (350–700 words), suitable for publication in the IACR Newsletter, one month after the event. This should be sent to `newsletter@iacr.org`.

Copyright Arrangements. IACR has a pro-research, pro-researcher copyright policy. It may be feasible that IACR holds the copyright for the publications of ICW-IACR events. To discuss copyright assignment to IACR, please contact the IACR President.

Indemnification. The sponsor agrees that the IACR, in granting ICW-IACR status, assumes no responsibility for any organizational, legal, and financial liabilities associated with the event.

The sponsor agrees to hold harmless and indemnify IACR, its directors, officers, employees, agents, and assigns from and against any and all liability, loss, requests for payment, damages to persons and property including loss of use thereof as well as taxes, fines and penalties imposed

by any governmental or regulatory authority and reasonable attorneys fees and disbursements in connection with the event.

In addition, the sponsor acknowledges that IACR does not maintain insurance covering the sponsor and it is the sole responsibility of the sponsor to obtain comprehensive General Liability and Contractual Liability insurance to insure losses or casualties associated with the event. The sponsor also acknowledges that there is a financial risk involved with sponsoring the event, and that the sponsor alone shall bear the burden of financial loss to the event.

4 Application for ICW-IACR

By submitting this form and applying for ICW-IACR status, the applicant(s) acknowledge(s) and agree(s) that:

- He/she has the authority to make legal commitments on behalf of the sponsor of the event.
- The sponsors of the event will satisfy the criteria and keep the responsibilities described in this document.
- The IACR, if granting ICW-IACR status, assumes no responsibility for the organizational, legal, and financial aspects associated with the event beyond those described in this document.

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To apply for ICW-IACR, please fill in the form below send it by email
to <icw-iacr@iacr.org>.  You may copy&paste the form into the email.

Event name (long):. . . . . .

Abbreviation: . . . . . .

Dates and location: . . . . . .

Website URL:  . . . . . .

Event type (conference/symposium/workshop/school/other):  . . . . . .

Topics to be covered:   . . . . . .

Legal/financial sponsor(s): . . . . . .

Is the sponsor a non-profit organization? (yes/no): . . . . . .

Cooperating organizations:  . . . . . .

Expected length, attendance, and number of papers or talks: . . . . . .

Who will publish the proceedings? . . . . . .

Contact information of general chair(s), responsible for local arrangements:   :
Name: . . . . . .
Affiliation:  . . . . . .
Email:  . . . . . .
Postal address: . . . . . .

Contact information of program chair(s), responsible for scientifc content:
Name: . . . . . .
Affiliation:  . . . . . .
Email:  . . . . . .
Postal address: . . . . . .
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